



TRANSITION PROGRAM FOR 2018

Date	Event	Description	2017 Dates
Term 1			
Ongoing	Parent email list generated	School secretary source email list addresses and begin the communication with enrolled and potential parents Communication includes - <ul style="list-style-type: none"> All information and current newsletters Tips on 'How to help your child transition to High School' Tips on 'How to help your child with specific subjects'. Parents encouraged to contact the school Executive Secretary on 40967144 to join this email group or mailing list.	Begin in Week 4 of Term 1
Week 10	Extension Science Lessons – Small Schools	Year 6 attend a Science lesson: 3 rotational groups lead by Year 10 students	Wednesday 29 th March
Term 2			
Week 6	Enrolment Packs	Packs, welcome letter, and transition schedule should go to all feeder schools and one to every Year 6 students at feeder schools and Yungaburra. Enrolment packs made available at each Primary School office and at Malanda SHS administration. Enrolment information available on school webpage. Principal and HOSS Junior to visit Yr 6 classes upon invitation to talk and distribute information	Deliver to schools on Monday of week 5
Week 6	Welcome Letter	An introductory letter inviting parents to transition evening and sharing information about what to expect at Malanda SHS distributed to schools via principals	Wednesday 7 th June
Week 7	Extension Science Lessons – Malanda Primary School	Year 6 attend a Science lesson: 3 rotational groups lead by Year 10 students	Wednesday 31st May
Week 8	Transition Information Evening	Parents invited to meet Principal and Junior School Leadership Team for Q & A. This will be held in the school hall from 6pm to 7.30pm	Wednesday 7 th June
Scheduled dates	Walk & Talk	Parents are invited into school to walk the classes to get a feel for the school followed by a 'You talk, We Listen' conversation with the Principal and Head of Student Support – Junior if available. (HoSS)	Wednesday 14 th June – 9:30am
By appointment	Enrolment process	Parents can enrol through booking an interview time with Head of Student Services – Junior (HoSS). Interview appointments can be made by ringing the school Executive Secretary – Phone 40967144 or in term 3 logging onto Online process: www.schoolinterviews.com.au and use the code mzk4k	Online process will not be set up or advertised until the start term 3.
Term 3			
By appointment	Enrolment process	Parents can enrol through booking an interview time with Head of Student Services – Junior (HoSS) by ringing the school Executive Secretary – Phone 40967144 or logging onto the Online process: www.schoolinterviews.com.au and use the code mzk4k	Online process available at start term 3
Scheduled dates	Special Needs Students	Meeting of parents of students with disabilities, students with very high needs, learning support students and gifted and talented students. Meeting led by SWD team.	Tuesday 25 th July
Week 5	Small schools - ICT lesson	Develop ICT skills using Microsoft Office software to ensure necessary skills are developed before transitioning into the high school. Students from all small feeder schools will be invited.	Wednesday 9 th August
Scheduled dates	Walk & Talk	Parents are invited into school to walk the classes to get a feel for the school followed by a 'You talk, We Listen' conversation with the Principal and Head of Student	Tuesday 15 th August – 9:30am

MALANDA STATE HIGH SCHOOL

		Support – Junior if available. (HoSS)	
Upon Invitation	P & C visits	Principal will visit feeder school's P&C meetings to discuss school outcomes and programs. Please contact MSHS for further information.	
Week 9	ICT lesson – Malanda Primary	Develop ICT skills using Microsoft Office software to ensure necessary skills are developed before transitioning into the high school. Students from all feeder schools will be welcome in these sessions.	Friday 8 th September
Week 10	Parent Information Session – Junior 'Respect Me' program	Junior Respect Me Sessions facilitated by Erin – Youth Support Worker at Malanda Primary School	Monday 11 th September – Time TBC
Upon invitation	SWD and LST school visits	Upon invitation the Students with Disabilities and Learning Support Teachers to work with identified students at feeder schools.	
Term 4			
Week 1	Junior Respect Me	Identity and gender stereotypes (Fridays P3)	Friday 6 th October
Week 2	Junior Respect Me	Media Literacy	Friday 13 th October
Week 3	Junior Respect Me	Relationship Rights and Responsibilities	Friday 20 th October
Week 4	Junior Respect Me	Ethics and Consent	Friday 27 th October
Week 5	Junior Respect Me	Bystander behaviour	Friday 3 rd November
Weeks 3-8	Extra Transition sessions	SWD and Learning Support students will attend extra transition sessions to familiarise themselves with MSHS.	TBC
Upon Invitation – Week 6	Year 7-9 Student Leader school visits	HoSS and Year 7/8/9 student leaders visit primary schools and discuss high school with Year 6 students (Malanda, Butchers Creek, Millaa Millaa, Yungaburra, St Teresa's). Please contact MSHS to arrange if required.	Week 6
Monday - Thursday of Week 8	Draft Class Lists for 2018 classes	Draft class lists will be compiled through consultation with feeder schools.	20 th – 23 rd November
Scheduled dates	Walk & Talk	Parents are invited into school to walk the classes to get a feel for the school followed by a 'You talk, We Listen' conversation with the Principal and Head of Student Support – Junior if available. (HoSS)	Tuesday 17 th October – 5:30pm Wednesday 18 th October – 9:30am
Wednesday of Week 9	Transition Day	Year 6 students from all feeder schools visit Malanda SHS and participate in a day at high school.	Wednesday 29 th November
Thursday of Week 9	Transition Dance	Year 6, 7, 8 and 9 student dance Details provided to Yr 6 students and their families as soon as possible closer to the date.	Thursday 30 th November