



APPLICATION FOR P&C MEMBERSHIP 2022

Membership of the P&C is active for the current year only. At the P&C's Annual General Meeting (AGM), all memberships from the previous year lapse and new membership applications may be submitted. This means that all P&C members are required to complete a new membership application each year.

If the new member is unable to attend the AGM, they can submit their form to the Secretary before the AGM for acceptance without attending. PandCSecretary@malandashs.eq.edu.au

Anyone who wants to become a member following the AGM will need to submit a completed application to a general meeting in person for the application to be accepted. Memberships at a general meeting will be accepted as the last item on the agenda.

Name:

Address:

Phone:

Email:

I am:

- a parent of a student attending the school
- a staff member of the school
- an adult interested in the school's welfare

I apply for membership in the Malanda SHS Parents and Citizens' Association and I undertake to:

- a) promote the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) comply with the constitution of the P&C Association, including the P&C Association **Code of Conduct** [as specified in Schedule 2 of the constitution & on page 2 of this application form] and have read the P&C Association's code of conduct and **initialled**
- c) comply with any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the *Education (General Provision) Act 2006*.

I wish / do not wish (please delete as applicable) my email address to be included in the email group of P&C members which is available to P&C members only for updates, discussion and receiving formal P&C communications such as meeting reminders, agendas, draft minutes and so on.

Signature: **Date:**.....

SCHEDULE 2 – CODE OF CONDUCT FOR P&C ASSOCIATIONS

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members.

Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

- act in the best interest of the total school community at all times
- conduct and present themselves in a professional manner and act ethically and with integrity at all times
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times
- represent all members of the school community
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- not use confidential or privileged information to further personal interests
- be responsive to the requirements of the school community
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy
- work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2017* and the Department of Education's policies and procedures relevant to P&C Association Operations.

Please add your initials to state you have read the code of conduct:

[Initials]

P&C Secretary Use

Date received:/...../..... Date accepted:/...../.....

Secretary's signature:

Entered in P&C Register & email list.